



Curriculum Committee – Terms of Reference September 2023

General

- Act on matters delegated by the Full Governing Body (FGB).
- Liaise and consult with other Committees where necessary.
- Contribute to the School Development Plan (SDP)
- Consider Health and Safety, Safeguarding and Equalities implications
- Review membership annually
- Have regard to the Academies Handbook

Meetings

Quorum: must be not less than three Governor members of the committee.

Meetings are not be open to the public but minutes will be made available on request. Any matter considered confidential does not have to be made available for inspection.

In the absence of the Chair, the committee shall choose an acting chair for that meeting from among their number.

In the absence of the Clerk the committee shall choose a Clerk for that meeting from among their number (someone who is not the headteacher).

Any decisions taken must be determined by a majority of votes of members present and voting – but no vote can be taken unless a majority of those present are governors.

Chair will liaise with Clerk and Headteacher regarding agenda and papers for each meeting

Overall remit

This committee will effectively monitor the curriculum and pupil data, ensuring all appropriate strategic actions are taken to meet the required progress and attainment for all children across all abilities and year groups. Specifically, the committee will:

- Manage statutory policies in accordance with its delegated powers. These will be agreed via the Full Governing Board (FGB) on an annual basis
- Review and provide advice on relevant non-statutory policies identified within the school's policy review programme
- Ensure appropriate Governor monitoring visits occur
- Monitor and evaluate rates of progress and standards of achievement by pupils, including any underachieving and overachieving groups
- To set priorities for improvement, and monitor and evaluate the impact of improvement plans which relate to the committee's area of operation.

- Monitor and evaluate provision for all groups of vulnerable children, such as Looked After Children (LAC) and Previously LAC and ensure all their needs have been identified and addressed, and to evaluate their progress and achievement.
- Ensure that the requirements of children with Special Educational Needs and Disability (SEND) are met, and receive termly reports from the Headteacher/Special Educational Needs Co-ordinator
- To consider recommendations from external reviews of the school (e.g. Ofsted, School Improvement Advisers, or other relevant professionals commissioned by the school), agree actions as a result and evaluate regularly the implementation of any resulting plan
- To ensure that all children have equal opportunities.
- To advise the Finance & Premises Committee on the relative funding priorities necessary to deliver the curriculum.
- To monitor the school's publicity, public presentation and relationships with the wider community.
- To ensure the curriculum takes account of pupils 'Spiritual, moral, social and cultural' (SMSC) needs and adheres to the promotion of British values.
- To effectively utilise other sources of information and guidance available, for example school council output, to inform the workings of the committee.

Data

With regards to data, the committee will specifically ensure that:

- They understand the limitations and benefits of all existing sources of data
- New sources of data are assessed and utilised appropriately
- Data is monitored for attainment and progress

Quality of Education

The committee will review, monitor and evaluate the curriculum offer to ensure:

- The school's values underpin curriculum **intent, implementation and impact**
- The curriculum meets the school's statutory responsibilities.
- Senior leaders have used research and good practice examples to influence the development of the curriculum.
- Senior and middle leaders monitor the implementation and impact of the curriculum.
- The curriculum is differentiated to ensure it is inclusive and accessible to all pupils.
- The curriculum is designed to be broad and balanced – focussing on both core subjects and creative opportunities.
- There is a focus on the learning journey as well as stages of education
- Effective processes are in place for engagement with parents/carers regarding the quality of education