

# Honeybourne Primary Academy

School Street,  
Honeybourne,  
Worcestershire,  
WR11 7PJ



Headteacher: Mrs Elaine D Huntington, B.Ed., MA, NPQH

11<sup>th</sup> November 2020

Dear Parents,

Re: COVID-19 Update

You will all be aware that we have had a confirmed case of COVID-19 in school. It is a member of staff who is well but now isolating. We have completed our enquiries into who has been a close contact and I am confident that all relevant staff and pupils are now isolating and have been tested if relevant. I have also been advised to get a test as a precaution by the local outbreak team and so will have to self-isolate awaiting test results. I will still be working from home and in touch with the staff regularly and I have every confidence in the staff in school to continue to run the school smoothly.

Naturally, parents will be feeling a bit shaken by this news, as are we at school. However, we have followed all the advice given and through the reporting process, have been told our procedures are excellent for preventing the spread as far as we can. The class room in question will be deep cleaned according to the DfE guidance for cleaning after a case of COVID-19. Our cleaning routines are thorough in any case, but will be reviewed.

Could we all please take this time to re-consider measures in place, our own actions and how we might tighten up on those routines we may have got slack on? I have summarised these below, with some additional advice from our Local Outbreak Response Team.

- Stay at a distance of 2m from others who are not in your household at all times (if you don't and they test positive, you **WILL** be classed as a close contact)
- Wear a face covering when you are out of your house, even outside, ie collecting children from school
- Do not meet up with anyone outside your household, unless allowed, ie one person, for exercise, but even then, the advice is to keep 2M away from others
- Wash your hands for 20 seconds, regularly throughout the day and especially if you have been out shopping, used the toilet, eaten or blown your nose (please supervise children as they can get complacent)
- Inform the school of any contact you have had with any positive cases
- Keep the school informed of symptoms you or your child may have
- **DO NOT SEND** your child to school with any of the key symptoms of a new continuous cough, a high temperature or a loss of taste or smell.

---

☎ Tel: 01386 830 462    📠 Fax: 01386 830462    📧 email: [office@honeybourne.worcs.sch.uk](mailto:office@honeybourne.worcs.sch.uk)

🌐 [www.honeybourneschoolacademy.co.uk](http://www.honeybourneschoolacademy.co.uk)



Honeybourne Primary Academy is a mixed community school for 4-11 year old pupils and Nursery for 2-4 year olds.

Trading name for invoices: Honeybourne First School Academy

- Isolate if you have been asked to – that means you do not leave your house unless in an emergency. The Honeybourne Community response team are up and running again and can help with shopping or prescriptions.

Parents are reminded that all our learning plans are posted on our school website. In the event of a class or school closure we will be in touch as long as the staff are well to help with home learning. Please let us know urgently if you have any internet connection issues. We can help.

Many of you have asked about bringing isolating children to school to collect siblings. We have taken advice on this and the guidance states that we cannot have any isolating child on school premises at any time. To help with this, they have made the following suggestions:

- You can form an informal childcare bubble with ONE other household and it must be consistent. You can then have help with drop offs and collections.
- As a last resort, if a childcare bubble is not possible and you drive to school, you can park near to the school and wait in the car and staff will bring the non-isolating sibling out to you.
- If you do not drive, please wait off-site, **away from other people** but within sight of the school drive and a member of staff will bring the non-isolating sibling out to you

We understand that these suggestions are not ideal and that collection and drop off will take longer, but please be patient with our staff as this will be logistically challenging.

Whilst this is a difficult time, remember we are here to help and support and will get through this crisis by working together, being vigilant and sticking to the measures in place.

Take care,

Kind regards,

Elaine Huntington  
HEADTEACHER

---

📞 Tel: 01386 830 462 📠 Fax: 01386 830462 📧 email: [office@honeybourne.worcs.sch.uk](mailto:office@honeybourne.worcs.sch.uk)

🌐 [www.honeybourneschoolacademy.co.uk](http://www.honeybourneschoolacademy.co.uk)



Honeybourne Primary Academy is a mixed community school for 4-11 year old pupils and Nursery for 2-4 year olds.

Trading name for invoices: Honeybourne First School Academy